

**Holy Spirit Church  
Pastoral Council  
Minutes for Meeting on February 26, 2025**

1. Opening Prayer – The Angelus
2. The meeting was called to order at 7:00 PM. A quorum was achieved.
3. Attendance: Eric Hom, Holly Marsh, Cynthia Eugene, Lissa Pastor, Sunny Gupta, Catherine Weeks, Dan Custodio
4. Catherine moved to approve the minutes from the most previous meeting, October 22, 2024, and Cynthia seconded; motion carried.

**I. Discussion**

Report from the Parish Business Manager and Parish Update – Eric Hom

1. Upcoming parish events
  - a. Ash Wednesday and Lenten season activities
  - b. Commitment weekend
  - c. Festival: Saturday dinner (\$20 advance / \$25 at the door), Sunday festival
2. A quick recap regarding how we did financially in 2024 and some facility updates. These are preliminary numbers as the Finance Council was to meet later in the week to have the final review.
3. Top line YTD (year to date)
  - a. YTD total income is slightly lower than budget - \$2.508M; 98% of budget (of which ~ \$304K donations/gifts).
  - b. YTD Expenses are lower than budget for the year at 96% of budget with an expense of approx. \$2.917M.
  - c. Our Cash balance is approx. \$1.393M (December), \$1.393M (November) \$1.398M (October)
4. Income for December
  - a. Total Income for December was \$269K or 105% of budget (November was \$183K or 93% of budget).
  - b. Plate collection for December (our key indicator) came in above budget at \$191K or 140% of budget (November was \$141K or 96% of budget).
  - c. Christmas Collection was \$74K, 77% of \$96K budget. Looking at last 3 Years Christmas Collection, budget moving forward should be \$70K-\$75K
  - d. Facilities Use (rentals) for December was just under \$1.8K
5. Expenses for December
  - a. Expenses were under budget of \$245K/91% of budget (November was \$230K/96% of budget).
  - b. As a reminder – Property depreciation of \$44.9 is included in the expenses however does not utilize cash
6. Other Financial Updates
  - e. Bishop's Appeal 2024 - \$128,296.00 (received) vs. \$99,400.00 (goal) - 129% (as of 1/15/2025)
  - f. Maintenance & Improvement Collection: (Apr. - Dec.) \$85K
7. Facility Updates
  - a. Governo House Repair - Completed - \$25K
  - b. Art Room Repairs - Getting Cost Estimates (Insurance Claim)
  - c. 3 HVAC Units Fixed in DeSousa. 1 unit still not operational - \$8K
  - d. New Kitchen Counter Installed in Peace Center (replacement for cracked counter)
  - e. Sump Pump Repairs Needed in Church - \$50K-\$60K
  - f. Asphalt Repairs Needed - \$600K+
  - g. Governo House New Roof - \$100K (estimate)
  - h. Rectory Roof Leak Repaired (after leaking for 6 Years) - Completed - \$10K
  - i. Other: solar panel decision (purchase or continue lease); considering chain link fence at back of school; evaluating cyber key replacements
8. MISC Updates

- a. Our Sunday Visitor Stewardship Program - Q1 2025
- b. Buildings & Grounds Meeting - February 27

Report from the Holy Spirit School - Holly Marsh, Principal

- 1. School is currently accepting applications and processing registrations for the 2025-2026 school year. Enrollment stable from last year. Incoming kindergarten class up by ~10 students.
- 2. School accreditation during week of Ash Wednesday; results available after March 7.
- 3. First Reconciliation will be on Thursday, February 27th at 7:00pm
- 4. Teacher contracts will go out in March
- 5. Crab feed is March 1. Please consider supporting our school and purchase a ticket. If you can not attend consider a donation.

Updates

- 1. Liturgy Committee – Femy Fonacier
  - a. No significant update from the Liturgy committee and all the concerns raised in our last meeting last January have already been addressed at the Ministry lead meeting.
  - b. The Liturgy committee will have another meeting on March 20, mainly to discuss Lent events.
  
- 2. St. Vincent de Paul - Cynthia Eugene
  - a. These are SVdP numbers for 2024
  - b. St. Vincent de Paul assisted many families with Food ( 5381 families food for 2 weeks), Clothes ( 681 ), Gas (447), Bus tickets ( 328 ), Household items ( 139 ), Furniture ( 0 ), Hygiene items (1253 ), Baby items ( 400), Cold weather (100 ), Pet food ( 1), Rent (13 ), Utilities (3 ), Permits (4 ), Storage (5), Telephone (2 ), Vehicle repairs (2 ),Spiritual aid (22).
  - c. SVDP also gave food/gift cards in 2024 to families for: Easter 50 families & 20 Unhoused neighbors, Back to School 45 children, Thanksgiving 70 families and 25 unhoused individuals, Christmas 75 families and 25 unhoused individuals approximately.
  - d. Regarding a recent Fremont ordinance that relates to providing housing to unhoused individuals, Cynthia noted that SVDP responds to those who come to us seeking services but does not provide any sort of housing.
  
- 3. Stephen Ministry - Catherine Weeks
  - a. Stephen Ministry Activity - November 2024-February 2025
 

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24 Total Services

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22 Masses

2 Anniversaries/Memorials (no prep/assistance)

Masses with Stephen Ministers

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0 ministers at 3 masses = 3 ministers

1 minister at 5 masses = 5 ministers

2 ministers at 11 masses = 22 ministers

3 ministers at 5 masses = 15 ministers

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TOTAL = 45 ministers

45 total volunteers x 2.5 = 112.5 volunteer hours
  - b. New website content released for the Stephen Ministry
  
- 4. Holy Spirit CYO Athletics - Marie Herbert
  - a. Athletics updates

- i. Girls Volleyball has come to an end, Team Holy Spirit 7 Red made it to the Diocese Quarterfinals.
  - ii. Boys Basketball Teams Holy Spirit 8 American, 6 American, and 5 American advanced to the Diocese Quarterfinals.
  - iii. The athletes of Team HS5 National 2 and Team HS8 National took their graceful exit last week at the Tournament of Champions.
  - iv. Team HS6 American is the only team remaining and they will move on to the Diocese Finals this weekend against St. Joseph, Alameda. The winner of the game will be the Division 6 Diocesan Champions.
  - v. The Girls Basketball Program kicks off the first season league play this weekend. We are very excited to have 6 teams, including a Division 3 squad with 12-2nd graders.
  - vi. The monthly athletics program "Fun" raiser will be held this Friday, 28 February on the school courtyard at 3:15pm. We will be selling a Filipino soup, chicken arroz caldo, endearingly referred to as "lugaw" and cheese nachos for \$5. All proceeds will benefit the uniform loaner program as well as the maintenance of the gym floor and the bleachers.
- b. This quarter, we present Athlete Spotlight, where we shine a light on young athletes of today and tomorrow.
- i. Holy Spirit Athletics Board would like to feature two student-athletes who participate in the Holy Spirit CYO Athletics Program.
  - ii. Being a student athlete provides discipline. This goes along with the crazy balancing act that student athletes have; managing their academics, CYO school team, club team, and practice schedule to fit in with any other social aspect of their life.
  - iii. It takes commitment and the ability to recognize what is most important. Learning discipline prepares athletes for the future while family and sports environments can influence the development of high-achieving athletes. Featuring our student-athletes...
  - iv. BROOKE LINTAO - Congratulations to Brooke Lintao! Brooke, a former Holy Spirit student, is a 6th grader who attends Centerville Junior High School and plays on Team Holy Spirit 7 Red Girls Volleyball.
  - v. Brooke received the Vision 12 Gold club team, Most Valuable Player award for the 12s Open Division. Her team maintains a perfect record of 24-0.
  - vi. The tournament was held during the President's Day Showdown in Oakland by the West Coast Volleyball Association.
  - vii. [https://www.instagram.com/p/DGTh0Kvy3OB/?img\\_index=4&igsh=NTc4MTlwNjQ2YQ%3D%3D](https://www.instagram.com/p/DGTh0Kvy3OB/?img_index=4&igsh=NTc4MTlwNjQ2YQ%3D%3D)
  - ix. RIZAL MENDOZA - Congratulations to Rizal Mendoza! Rizzy, as he is endearingly referred to, is a 7th grade Holy Spirit student who plays on Team Holy Spirit 7 American.
  - x. Rizzy participated in the Elite Basketball Circuit Bay Area 2025 basketball camp and he was featured as a top player. He made it as a finalist for the king of the court tourney and won a coveted Hustle award for the camp. EBC created a mixtape featuring his highlights from the weekend.
  - xi. [https://youtu.be/okLQ1oC\\_yjM](https://youtu.be/okLQ1oC_yjM)
  - xii. Do you have a student-athlete you'd like to feature? Please send your information to Marie Concepcion Herbert, president@holyspiritcyo.com
- c. CYO is working on a tri-fold flyer to introduce the Faith Formation children to the athletics program with the idea to keep the children continuing to attend Faith Formation. Those attending Faith Formation are eligible to participate in the athletics program as long as they continue to attend their Faith Formation classes. We hope to bring the students continued learning of the Sacraments after their Holy Communion and through Confirmation.

## 5. Filipino Society - Lissa Pastor

**Holy Spirit  
Filipino Society**  
37588 Fremont Blvd  
Fremont, CA 94536



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**Danilo Zenarosa**  
*President*

**Butch Cruzada/Maria Acoba**  
*Vice-Presidents*

**Joanne Espinosa**  
*Treasurer*

**Arlene Vargas**  
*Secretary*

**Maria Virzi**  
*Membership Director*

**Lissa Pastor**  
*Publicity Director*

**Barney Chan**  
*Communications Director*

**Lito Ramos/Roy Santos**  
*Family Event Coordinators*

**Marina and Ven Salazar**  
*Kitchen Managers*

**Ed Espinosa/Randy Nacnac**  
*BBQ Managers*

**Mario Oblena**  
*Operations Manager*

**Roland Acoba**  
*Golf Tourney Chair*

**Ginalyn Nacnac**  
*Spiritual Journey Chair*

**Maria Acoba**  
*Festival Coordinator*

**Carol Pascual**  
*San Lorenzo Ruiz Chair*

**Joanne Espinosa**  
*Scholarship Chair*

**Rolly Salazar**  
*President Emeritus*



*Holy Spirit Filipino Society*

A Parish Ministry at Holy Spirit Church

Parish Council report (02/26/25)

1. Our table of plenty sponsorship scheduled for March 29 and May 31 for this year. We can only take 2 for now because some of those days requested conflict with other functions.
2. We decided to give our donations to Building and grounds (10K) as part of our commitments to the parish
3. We have a scheduled golf tournament in July 19 in San Ramon Golf Club. \$150 per player includes prizes and early dinner reception. More details to follow.
4. We're bringing back also our regular scheduled New Year Eve Gala after 5 years break because of pandemic. It will be a family event type of functions so everybody welcome. Details to follow as it gets closer
5. A request been received from one of our confirmation class student who initiated a project called PSIP, trying to raise funding for their cultural services and offers hands on opportunities to make a meaningful impact, which will help enhance education and support sustainable community development in the Northern Philippines. Negotiations been going on between young and adult ministry and Fr ken for collaboration
6. Please continue to support our monthly food sale to raise funding for some projects that we are supporting.

- a. **Action Item:** Holly / Lissa – consider a Filipino Food Sale during next year’s Catholic Schools Week (last Sunday in January)
  - b. **Action Item:** Eric / Lissa – consider a Super Bowl party/event next year
6. Indian Society - Sunny Gupta
- a. Table of Plenty event scheduled every other month. In February, served around 130 meals.
  - b. Food sales have slowed down recently. Many of the members have been out of town, making it difficult to host the sale with only three members participating. Next food sale scheduled for March 2nd.
7. Faith Formation - Chris Carvalho
- a. No report
8. Table of Plenty - Mary Marcellus
- a. No report
9. Divine Mercy Apostolate and Rosary Makers – Danette Reynolds
- a. Danette Reynolds [@Reynoldsddk](#) will be taking over the Rosary Makers
  - b. Patrick Valath [@Patrick Valath](#) tentatively will represent Divine Mercy and provide latest updates.

## II. Old Business / Action Items

1. Update on AVERT Training (Security/Safety Training) (Eric)
  - a. **Action Item:** Eric to add training for responding to disruptive individuals during a Mass – Update: Training event was held in November for ~15 people (ushers, sacristans, some staff). Future event to involve more HS volunteers (tentatively April/May - ushers, Ems; tentatively August – school teachers and staff)
2. Other past Council/member **Action Items** (as captured in the Meeting Minutes)
  - a. **Action Item:** Eric to check the swing-opening radius of the door for any impediments – Update: done/okay
  - b. **Action Item:** Catherine to publicize opportunities for parishioners to volunteer with the Stephens Ministry, e.g., Bulletin article, Pulpit sharing – Update: word-of-mouth so far; 3 new inquiries so far
  - c. **Action Item:** Lissa will check into serving the Table of Plenty on the 5<sup>th</sup> Saturdays – Update: done
  - d. **Action Item:** Eric will check with Michelle about publicizing the Filipino Society’s weekday rosary at 7pm (M-F) on Zoom; it is open for anyone to join.
  - e. **Action Item:** Lissa will check with Chuck Bernardo and Dennis Lundag about putting on a Golf Tourney in 2025 – Update: done
  - f. **Action Item:** Jennie will check with the Parish Office for the Feast/Solemnity celebration dates to coordinate opportunities to donate rosaries made by the Our Lady’s Rosary Makers Ministry
  - g. **Action Item:** Dan to check availability of the Fireside Lounge room on these new dates for 2025 - Update: the updated meeting schedule series was scheduled for the St Mark’s Room in DeSouza House.

## III. New Business / Action Items

1. **Action Item:** (Eric) Check with Michelle about availability of website subpages for ministries’ content
2. (All) Future Council action items

## IV. Concluding Parish Prayer

The meeting concluded with the parish prayer at 8pm.

Next meeting **Wednesday, April 30, 2025, 7:00pm in the St. Marks room, DeSouza House.**